

**WILLIAMSBURG IN THE WOODS**  
**Annual HOA Meeting**  
**Meeting Minutes**  
**May 8, 2017**

The annual HOA Meeting took place at Plainfield Christian Church. The meeting was called to order at 7:05 PM by Craig Johnson.

The meeting started off with introductions from the homeowners. Craig Johnson read the minutes from the 2016 annual meeting. A motion was made and the meeting minutes were accepted.

**TREASURERS REPORT**

**Year End 2016**

Checking: \$2,047.72  
Savings: \$ 14,771.75  
**Total: \$16,819.47**

The annual audit was completed by Craig Johnson & Bo Hood.

**Balance as of 2017 Annual Meeting**

Checking: \$ 2,325.06  
Savings: \$ 30,773.43  
**Total: \$ 33,098.49**

17 lots have outstanding dues and 1 property has an outstanding lien on file at the time of the annual meeting.

Late notices to be sent out after annual HOA meeting.

**ARCHITECTUAL COMMITTEE**

The 2015 committee included: Kurt Kunkle, Terry Aders, and Bill Stathmann. The committee aims to review & approve/deny all applications in a timely manner; within one week or less. Forms and information are on the website or available from any board member. The HOA board received 3 requests between May 2015 & May 2015

**NEIGHBORHOOD ENHANCEMENTS**

1. Front Entrance Landscaping. Mulch and Plantings updated at beginning of May
2. Annual landscaping contract with LMK Landscaping.
  - a. Biweekly maintenance program (keep mulch fresh, pull weeds, etc)
  - b. Weekly watering as needed
3. Lawn mowing and weed treatment contract with Ground Services
  - a. Includes 5 lawn treatments
4. Enforcing covenant compliance and addressing neighborhood complaints/concerns
5. Christmas decorations for front entrances

**POSSIBLE FUTURE PROJECTS**

1. New Street Signs
  - a. Request for reflective signs
  - b. Estimated costs are over \$20,000
2. Painting of utility boxes
3. Front Entrances
  - a. More early flowering plants
  - b. Irrigation for landscaping beds

### **NEIGHBORHOOD ISSUES/CONCERNS/QUESTIONS**

1. Can a “no outlet” sign be added at the 4-way stop on Liberty Trail (2<sup>nd</sup> request)?
  - a. Board changed as requested
2. Speeding, passing and not stopping at the 4 –way stop on Liberty trail
  - a. Board contacted Plainfield PD
3. Request to trim tree branches on County Line
  - a. Board trimmed them
4. Issue raised about neighbor putting trash out several days before pick up
  - a. Board kept a watch but never saw any repeat of the problem

### **ELECTION OF BOARD MEMBERS**

1. Craig Johnson, re-election
2. Bill Strathman, re-election
3. Kurt Kunkle , re-election
4. Terry Aders, re-election

**Meeting Adjourned at 8:05 PM**

**Notes taken by: Craig Johnson**